

Millwood Home and School Association – Minutes - General Meeting 4 - Date: January 29, 2018

1. Welcome and Call to Order: General Meeting #4 of the Millwood Home & School Association was held at Millwood Junior School (222 Mill Rd) in Etobicoke, ONT, on the above date and was called to order at 6:34pm. President acted as Chair, Secretary as secretary.

Members Attending: 7: Julia (President), Stephanie (VP), Tom (Secretary), Kira (Volunteer co-ordinator 1), Elsa (Event co-ordinator), Steph (Volunteer co-ordinator 2), Graham (Treasurer)

Members Absent: -none-

Others Present: 7: [REDACTED]

Administration Representatives: 2: Mrs. Nicole Lee (Principal), Mrs. Cheung (VP). (No Teacher Rep).

Approval of minutes: No discussion. Motion moved by Volunteer co-ordinator 2 and seconded by Event co-ordinator to approve the minutes of the November 27, 2017 meeting. **Motion carried.**

2. Reports: (6:35-7:20)

President: Julia did a round table of introductions, including to our new Principal Mrs. Nicole Lee, who was attending her first meeting since joining Millwood January 7, 2018. She and Stephanie met with her last week and introduced themselves. Thanks to Tatiana for spearheading Fun Fair. Clarified that Staff Departure Gifts are NOT funded through H&S, but by parents individually. Some minor issues had come up with Sci. in the school, e.g. they only allow classes up to 30 children by we have some classes of 35, so looking at combining with multiple classes to allow it to happen.

Principal's Update: Mrs. Lee said that Staff Appreciation was fantastic and like nothing she's seen elsewhere! Clarified with staff that Scientist in School is funded by H&S only once/class, school pays for additional. Rocks & Rings program will be starting next week (indoor curling in the gym). She's seeking a replacement for the rugby program Colin had proposed but won't happen (he was doing it).

Treasurer: Financial Report - Treasurer distributed an updated financial statement with the following: As of January 26th we have a bank balance of \$43,611.97 with \$765.58 in cheques written but not cleared. Year-to-date Revenue is \$67,991.49 and Expenses \$41,594.48.

Expenses: Secretary pointed out that we made a math error and the ofhsa expense figure should have been \$187 not \$1870. Also, the \$150 for December Dance was not allocated as the event wasn't held, so these funds can be reallocated as needed. Some line items need reminders to spend funds (i.e. robotics club \$2500) and others have been spent but not reimburse (i.e. dance workshop, clubs).

-Motion to re-allocate funding: \$500 from the Math Night parent workshop to: the Wellian Club (\$100) and up to \$400 to a new Primary Robotics club to buy a dash-and-dot robot set & accessories. This was a carry-over Motion from the last meeting. **Motion carried.**

-New Funding Request: Mr Minifie (Teacher) requested funding for 20 tickets for the Prix Tamarack / Silver Birch Reading club, to take kids down to the main event. They are \$15.50/ticket, so \$310 total. The current club budget is allocated. After discussion, a vote was held to fund this using un-allocated funds. **Motion carried.**

Secretary: – Secretary said website updates have been made. Discussion regarding Privacy and misuse of e-mail addresses. President will be making a complaint to CASL anti-spam about it. Going forward, minutes posted to website will have names blacked out, and original copy sent to executive only.

- OFHSA: Policy is to have unsubscribe link in emails (we currently post 'how to unsubscribe' info on our website) and Tom said he would try to add one to H&S gmail, and will redo website blurb.

3. Unfinished Business (7:20-7:30)

- FUNDRAISING UPDATES:

- Pizza Lunch/ Sagoto - Pizza team reported that numbers are good, no problems starting the 2nd term. 13 parents missed the sagoto deadline (out of ~300 students) and were accommodated, but no more exceptions will be made. Could still use parent volunteers in grade 4/5 classes to maintain decorum.
- Investment in Education(Sagoto): Still open for donations, have had 7 total since last October cut-off.
- **QSP / Product distribution / Cookie Dough:** Will be ending February 21, delivery Tuesday March 27. Admin has promised to do an assembly to promote. Best class will win a pizza party.

EVENTS:

- December Concert - Dec 20 - Thanks to Elsa and Steph with Kira for organizing; handed out 200 cups of Hot Chocolate, Kira reported \$400 raised for the food bank.
- Staff Appreciation Day (January 17/18) - Was appreciated! Huge thanks to Julia and Karen A, with volunteer army of 31 door decorators and 56 food donors.
- Family Skate Day: Thanks to Katie for running, ~70 people attended, hot choc distributed, good fun.
- FUN Fair [May 12, 2018] - Tatiana gave her report; generally going well. \$1500 raised so far from new businesses (has also contacted all from last year). Games are booked, and some donations have come in. Joanne said the MWHA will be contributing \$500. Katie said TDSB will NOT approve food trucks, so they are sticking with the pizza ordering. Seeking Fire Trucks, Police, etc.
- Grad (June 21, 2018): Planning going well. 74 grads, all forms returned by parents.

4. New Business (7:30-7:35):

- EVENTS:

- Pancake Day - Tuesday Feb. 13. Elsa to lead, signupgenius already active.
- Scholastic Book Fair #2: February 12-16. Julia to lead, signupgenius is active.

Announcements:

The next Millwood Home & School General Meeting will be: Monday February 26th, 2018 at 6:30pm.

Adjournment: Motion moved by Event co-ordinator and seconded by Volunteer co-ordinator1 to adjourn the meeting at 7:35pm. **Motion Carried.**

Date of approval:

Secretary, Home and School